

Department of Botany
Minutes of the Departmental Meeting

Date: 05-01-2026

Time: 3:30 PM

Venue: Principal's Chamber

Chairperson: Dr K. Vasudha, Principal

Members Present:

1. Shaik Aaisha (Lecturer in Botany)

Agenda:

1. Proposal and planning of a Field Visit for I BSc students.
2. Selection of the study site and date.
3. Distribution of duties and safety protocols.

Minutes & Resolutions:

- **1 :** It was unanimously resolved to conduct a field visit to **Kolleru Wildlife Sanctuary (Atapaka)**. The site was chosen due to its significance as a Ramsar wetland site curriculum.
- **2 :** The date for the field visit was finalized for **09-01-2026**. It was decided to start the journey at 9:00 AM and return by 5:00 PM.
- **3 :** A list of **13 students** from the I BSc.Zoology group was identified for participation. It was resolved that students must submit a "Parental Consent Form" prior to the trip.
- **4 :** The meeting defined the core academic focus as the study of **Wetland Ecology, Hydrophytes**, and the importance of **Red Data Book** species. Students will be required to submit a field observation report following the visit.
- **5.** Shaik Aaisha and B. Venkateswara Rao will take responsibility for student safety, transport arrangements, and coordinating with the sanctuary authorities for entry permissions.

Signature of the Faculty:

1. Sk. Aaisha

Shaik Aaisha)

Department of Botany

Minutes of the Departmental Meeting

Date: 15-01-2026

Time: 3:00 PM

Venue: Principal's Chamber

Chairperson: Dr K. Vasudha, Principal

Members Present:

1. Shaik Aaisha
2. Representatives from Aries Agro Limited (Consultants)
3. Dr.P.Babu Rao -PM USHA Coordinator

Agenda:

1. Planning the Technical Workshop on **Aerial Drone Pilot Training**.
2. Integration of **Soil Testing & Analysis** into the training module.
3. Finalizing the collaboration with **Aries Agro Limited**.
4. Student enrollment and logistics for the 5-day session.

Minutes & Resolutions:

- 1.It was resolved that the department would host a 5-day intensive workshop from **January 20 to January 24, 2026**. The workshop aims to modernize the Botany with drone-based data collection.
- 2.The department officially approved the partnership with **Aries Agro Limited** to provide technical expertise, drone equipment, and certified trainers for the soil analysis segment.
- 3: The meeting finalized the daily schedule, ensuring students receive both theoretical knowledge in the classroom and hands-on "flight time" and soil sampling in the field.
- 4: Shaik Aaisha was appointed to coordinate with the external trainers to ensure the curriculum meets the academic standards required for internal audits and NAAC documentation.
- 5: It was decided that priority would be given to BSc students interested in **Smart Agriculture**. All participating students will be required to maintain a daily logbook of their drone maneuvers and soil test results.

Sk. Aaish

(Shaik Aaisha)

Lecturer in Botany

Department of Botany

Minutes of the Departmental Meeting

Date: 02-02-2026

Time: 3:00 PM

Venue: Principal's Chamber

Chairperson: Dr K. Vasudha, Principal

Members Present:

1. Shaik Aaisha (Lecturer in Botany)

Agenda:

1. Planning for the College **Open Day** for intermediate students.
2. Finalizing the theme: "**Open Doors, Open Minds: Discovering Degree Opportunities.**"
3. Organizing lab displays and student counseling counters.

Minutes & Resolutions:

- **1 :** The department resolved to participate in the college-wide Open Day to showcase the academic and career opportunities available in the Science stream. The primary goal is to encourage intermediate students to pursue undergraduate degrees in Botany and related sciences.
- **2.** The event is scheduled for **February 7, 2026**. Shaik Aaisha will act as the lead coordinator for the Botany wing's exhibitions.

Sk. Aaisha

(Shaik Aaisha)

Lecturer in Botany

Department of Botany

Minutes of the Departmental Meeting

Date: 26-02-2026

Time: 4:00 PM

Venue: Principal's Chamber

Chairperson: Dr K. Vasudha, Principal

Members Present:

1. Shaik Aaisha (Lecturer in Botany)

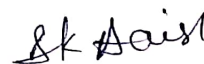
Agenda:

1. Organizing an outreach program for **National Science Day**.
2. Finalizing the "Lab to School" initiative at **Chinanidrakolanu ZPHS**.
3. Selection of student mentors and preparation of demonstration kits.

Minutes & Resolutions:

- **1 :** To commemorate **National Science Day**, the department resolved to bridge the gap between higher education and school-level science through a community outreach program titled "**Lab to School**."
- **2 :** It was decided to conduct the event at **Chinanidrakolanu Zilla Parishad High School (ZPHS)** on **March 2, 2026**.
- **3 :** **08 students** from **II BSc** were selected to act as peer-mentors. These students will be responsible for demonstrating laboratory techniques and botanical specimens to high school students to foster scientific temper.
- **4 :** Shaik Aaisha was designated to coordinate with the Headmaster of Chinanidrakolanu ZPHS for scheduling and to ensure all necessary lab equipment is safely transported and returned to the college.

The meeting concluded with the chairperson encouraging the faculty to ensure the II BSc students are well-prepared for their mentorship roles.



(Shaik Aaisha)

Lecturer in Botany